

Requesting a Medical Leave



OSSA
MICHIGAN STATE UNIVERSITY

Start Here

Review the [Medical Leave and Return Process Summary](#) and directly discuss options with [your college](#) to determine whether Medical Leave is the best option for you

Make a Request

If Medical Leave seems like the best option for you, initiate a [request](#)

Next Steps Email

You will receive an email from OSSA with instructions to complete the **Treatment Provider Form**

Part 1 of Treatment Provider Form

You will fill out Part 1 of the Treatment Provider Form

Part 2 of Treatment Provider Form

Your **Licensed Treatment Provider** fills out Part 2

Send Treatment Provider Form

Once complete, your **Licensed Treatment Provider** will send the Treatment Provider Form to OSSA

OSSA Confirmation

Through email, OSSA will confirm when the Treatment Provider Form has been received

OSSA Reviews

OSSA reviews request and determines an outcome within 10 business days

Outcome

Outcome shared with you via email

Requesting to Return from Medical Leave



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